

# Health & Safety Training

## SA Unions January — December 2019

### Work Health & Safety Act 2012 (SA)



SA Unions is a SafeWork SA approved provider of WHS Training.

Our specialist trainers and facilitators have many years experience in providing the highest quality training and are committed to delivering best practice through the design, delivery and content in a continual improvement cycle.

SA Unions courses are delivered in a relaxed friendly atmosphere with particular attention to participant interaction and acquiring hands-on-skills.

#### LEVEL 1

Level 1 HSR Training (5 days) for newly elected Health & Safety Representatives and Deputy Health & Safety Representatives who have not undertaken any approved HSR training.

**Cost** \$975 (Standard) \$920 (Union Member)

**Dates**

4 — 8 February	18 — 22 March
6 — 10 May	17 — 21 June
5 — 9 August	28 Oct — 1 November
2 — 6 December	

**DfE (Public Schools only)**

13 — 17 May	19 — 23 August
11 — 15 November	

#### LEVEL 2

Level 2 HSR Training (3 days) for Health & Safety Representatives and Deputy Health & Safety Representatives who have undertaken the Level 1 (5 day) HSR training.

**Cost** \$590 (Standard) \$535 (Union Member)

**Dates**

27 — 29 May	2 — 4 September
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**DfE (Public Schools only)**

20 — 22 May	27 — 29 November
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#### LEVEL 3

Level 3 HSR Training (2 days) for Health & Safety Representatives and Deputy Health & Safety Representatives who have undertaken the Level 2 (3 day) HSR training.

**Cost** \$397 (Standard) \$358 (Union Member)

**Dates**

30 — 31 May	5 — 6 September
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**DfE (Public Schools only)**

23 — 24 May	21 — 22 November
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#### RE-ELECTED

HSR training for representatives in their second and subsequent terms of office . 5 day or 1 day options.

**Cost** **Standard** — 5 days \$982; 1 day \$205  
**Union Member** — 5 days \$920 ; 1 day \$193

**Topic**

Topic	Dates	Dates
WHS Refresher	13 March	16 October
Consultation Processes	14 March	17 October
Investigations	15 March	18 October
Policy	6 June	25 November
Fitness and Work	7 June	26 November

Please note: All course dates are subject to change

**Enrol via Course Application Form**

#### Enquiries

SA Unions H&S Training Unit [saunions@saunions.org.au](mailto:saunions@saunions.org.au) 08 8279 2248  
[www.saunions.org.au/hrstraining](http://www.saunions.org.au/hrstraining)



SA UNIONS



# SA Unions

is a provider of WHS training in SA

## 2019 State Course Enrolment

**All participants for Level 1, 2, 3 & re-elected must be elected health & safety representatives**

**WHAT TO DO:**

Fill out the enrolment form  
**Form must be signed off by manager/supervisor**  
 Send the enrolment form to us  
 Fax: 8279 2223  
 Email: saunions@saunions.org.au

**WE WILL:**

Advise you immediately if the course is full and offer you a place on the same course on a different date.  
 Send you a confirmation letter with details of the course two weeks before the course starts.  
 Should we not reach our minimum two weeks prior to course commencement the course may be cancelled.

**PAYMENT: SA Unions - ABN: 49 207 741 085**

A tax invoice will be sent 2 weeks prior to course date  
 Please indicate if you will be paying by :  
 cheque (payable to SA Unions)   
 EFT payments (details on invoice)   
 credit card payment (2.02% surcharge)

**SUBSIDY DETAILS:**

Subsidies for HSR's of \$50 per participant per day on course fees are available through a SafeWork SA Grant for Level 1, Level 2 & Level 3.  
 Queries - contact SafeWork SA (08) 8204 9351

**COURSE FEES (GST inclusive) effective as of 1/1/19**

Year 1 (5 days):	Standard	\$975,	Union Member	\$920
Year 2 (3 days):	Standard	\$590,	Union Member	\$535
Year 3 (2 days):	Standard	\$397,	Union Member	\$358
Re-elected (5 day):	Standard	\$982,	Union Member	\$920
Re-elected (1 day):	Standard	\$205	Union Member	\$193

**CANCELLATION POLICY:**

If you are unable to attend the course – you need to notify us at least 2 weeks prior to the course starting date to avoid any charge.

When an enrolment is cancelled the following cancellation fees will apply:  
 > than 14 days before course commencement date = Full refund  
 Between 7-14 days before commencement date = 50% refund  
 < than 7 days = No refund

**Note:** We reserve the right to pursue payment if incorrect subsidy and union deductions are claimed.

If you have any mobility/disability issues please advise us.  
**A light lunch is provided daily - if you have any special dietary requirements please advise us prior to the course.**

If you need more information, phone us on (08) 8279 2248, or email us at saunions@saunions.org.au  
 Visit our website : [www.saunions.org.au/hsrtraining](http://www.saunions.org.au/hsrtraining)

**Your Details**

Name .....  
 Postal Address .....

Occupation .....  
 Phone .....  
 Email .....

Are you a union member?  If yes, name of Union: .....  
 \* please identify which union to receive discount

**YOUR SIGNATURE:** .....

Are you an elected HSR? Yes / No  
 Are you a Deputy HSR? Yes / No  
 How did you find out about this course? .....

Union discount applies only if union is affiliated with SA Unions

**YOUR EMPLOYER'S CONTACT DETAILS:**

Name: .....  
 Postal Address .....  
 Type of Organisation .....

Phone .....  
 Fax .....  
 Email .....

**Purchase Order : ..... Date : .....**

**ADDRESS FOR INVOICING:**

.....  
 Postal Address.....  
 .....

Please ensure you quote a Purchase Order number if it is a requirement of your organisation.

Phone .....  
 Fax .....  
 Email .....

Credit Card Details: Payment Method [ ] Visa [ ] Master card

Name of Card Holder: ..... Card Holder's signature .....

**Card Number:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Expiry of Date :** \_\_\_\_ / \_\_\_\_ **nb: 2.02% surcharge**

COURSE NAME (PLEASE FILL IN COURSE DETAILS)	COURSE DATE (S)	FEE (inc. GST)

**SUBSIDY CLAIMED** (Contact SafeWork SA to check your eligibility for subsidies : 1300 365 255 or email help.safework@sa.gov.au)

Small Business  High Risk Industry  High Risk Occupation

EMPLOYER/MANAGER NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_